



Memorandum

May 23, 2018

TO: Members of the CRG

FROM: Julie Couch, Town Manager

SUBJECT: **Tabulations of Results of May 10th meeting**

At the last meeting of the CRG we accomplished the following items:

1. Staff provided information and answered questions regarding fire operations, facilities, equipment and both current and future needs.
2. The CRG responded to the following questions regarding options for fire facilities using a dot system with green for yes and red for no.

A total of 33 members were present at the meeting. We clarified at the meeting that the dots were intended to identify options that the group wanted the Council to pursue in terms of developing or not developing plans and costs. Once the plans and cost estimates are developed the CRG and the Council would have the information to discuss funding options and to make additional decisions regarding future improvements. Not all of the options were answered by all members present. Some of the questions were a follow up from the joint meeting with the Town Council and dots were not used for those. Below is the tabulation of the results.

<u>Options</u>	<u>Responses</u>
<i>Fire Station</i>	
1. Do nothing	The group, by a show of hands, indicated this was not an option.
2. Evaluate any cost scenarios to remodel or to renovate the existing station.	9 or 29% said yes and 22 or 71% said no to this option.
3. Evaluate construction of a station that only meets today's needs for the fire station operation that can be expanded to meet future needs.	4 or 12.5% said yes and 28 or 87.5% said no to this option.

4. Evaluate construction of a station that meets today's needs and provides for the addition of a medic unit that can be expanded to meet future needs.	30 or 91% said yes and 3 or 9% said no to this option.
5. Evaluate construction of a station that meets both today's needs and the future fire station needs.	15 or 48% said yes and 16 or 52% said no to this option.

Fire Administration

1. Evaluate renovation of existing building for existing uses only to address building conditions and meet current codes.	2 or 6% said yes and 30 or 94% said no to this option.
2. Evaluate remodeling of existing building for a fully operational building with adequate space.	3 or 10% said yes and 28 or 90% said no to this option.
3. Evaluate relocation of fire administration to the Town Hall on the 3 rd floor.	4 or 14% said yes and 25 or 86 % said no to this option.
4. Evaluate relocating fire administration to the community room at fire station #2.	7 or 23% said yes and 24 or 77% said no to this option.
5. Evaluate incorporating current fire administration needs into the fire station option.	31 or 97% said yes and 1 or 3% said no to this option.

Fire Facility Construction

1. Site costs should be phased in to minimize costs, with add alternate pricing for non-critical elements.	Everyone agreed with this statement.
2. Evaluate new construction of a station in the location already planned.	26 or 87% said yes and 4 or 13% said no to this option.
3. Evaluate construction of a station that meets the Town's design standards.	26 or 93% said yes and 2 or 7% said no to this option
4. Evaluate construction of a station that utilizes materials such as a metal structure to minimize the cost.	20 or 67% said yes and 10 or 33% said no to this option.

The group determined that you were not ready to answer the Public Works and other facility questions that had been developed and that you wanted to have the Public Works manager at the next meeting.

We have set the date for the next meeting of the CRG for **Thursday, May 31st at 7:00 p.m.** at Town Hall. We will use the same process for that meeting. Prior to the meeting we will forward the information to the group.

At the completion of the next meeting the Town Council will receive the information on the actions of the CRG and it will be on the agenda for Council discussion on June 5th.