

**TOWN COUNCIL  
MEETING MINUTES  
APRIL 2, 2024**

The Town Council met in regular session on Tuesday, April 2, 2024, at 6:00 p.m. at 372 Town Place, Fairview, Texas.

Council Present: Mayor Henry Lessner, Mayor Pro Tem John Hubbard, and Councilmembers Rich Connelly, Gregg Custer, Ricardo Doi, Larry Little, and Ken Logsdon.

Board & Commission Members Present: Parks & Recreation Advisory Board/Technology Advisory Committee Member Tom Lester.

Staff present included Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; Economic Development Manager, Dave Quinn; and Town Secretary, Joshua Stevenson.

Mayor Lessner called the meeting to order at 6:00 p.m. and declared a quorum was present.

Mayor Pro Tem Hubbard was not present when the meeting was called to order. The Mayor Pro Tem joined the meeting during executive session.

At 6:01 p.m., the Council adjourned into executive session in accordance with the Texas Government Code:

- A. Section 551.071 – to consult with legal counsel** regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land uses; transportation matters; state law review and compliance.
- B. Section 551.072 - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.**
- C. Section 551.074 Personnel - appointment of members of all non-advisory boards and commissions.**

Mayor Lessner called the regular session to order at 7:33 p.m. and invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

There were approximately twelve (12) members of the public present in the audience when the meeting was called to order.

**PROCLAMATION – NATIONAL CHILD ABUSE PREVENTION MONTH:**

Mayor Lessner called for the Proclamation declaring the month of April 2024 as Child Abuse Prevention Month in the Town of Fairview.

**PROCLAMATION – COMMUNITY GARDEN KITCHEN DAY:**

Mayor Lessner called for the Proclamation declaring April 2, 2024 as Community Garden Kitchen Day in the Town of Fairview.

**PRESENTATION – ANNUAL INDEPENDENT AUDIT:**

Mayor Lessner called for the presentation from Weaver & Tidwell regarding the annual independent audit for the fiscal year ended September 30, 2023.

Claire Wootton from Weaver & Tidwell presented.

The Council and the presenter had discussion related to this item.

**CITIZEN COMMENT:**

Mayor Lessner called for Citizen's Comments.

Robert Garza, 1322 Bailey Lane, Allen, TX 75013, spoke regarding a new state law and encouraged the Town to enact an ordinance related to the new law.

Mayor Lessner closed citizen comments.

**CONSENT AGENDA:**

All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately.

Councilmember Connelly motioned to approve the Consent agenda. Councilmember Custer seconded, and the motion passed unanimously by the Council present.

The following Consent items were approved: 5(A) Approve the minutes of the March 5, 2024, Regular Council meeting; 5(B) Approve the minutes of the March 21, 2024, Special Council meeting; 5(C) Consider, discuss and take action on a request for approval of an Amending Plat of the River Oaks Addition to combine two (2) existing residential lots into one (1). The 2.15-acre site, is located at 801 & 811 N. Creekwood Drive and is zoned for the (RE-1) One-acre Ranch Estate District. Applicant: Hailey Mangum, Roome Surveying, representing owner Dietmar Rivera; 5(D) Consider, discuss and take necessary action on a request for approval of a Minor Final Plan of the Jarvis Estate Addition. The 5.4-acre site is located at the terminus of Sharon Road and is zoned for the (RE-3) Three-acre Ranch Estate District. Applicant: Hailey Mangum with Roome Land Surveying representing owners Brian and Janna Jarvis; 5(E) Approve the contract renewal of the 2024 Municipal Mosquito contract for mosquito management services.

### **REPORTS FROM STAFF:**

Ms. Couch introduced the monthly financial report for the period ending February 29. 2024, and asked if there were any questions.

Police Chief Chandler reviewed the monthly police report for the month of March 2024.

Fire Chief Bell reviewed the monthly fire report for the month of March 2024.

Mr. Chancellor provided an update on Town construction projects.

### **PUBLIC HEARING – CONDITIONAL USE PERMIT FOR A SPORT COURT AT 901 BRONSON COURT:**

Mayor Lessner introduced agenda item 7(A), Conduct a public hearing and consider approval of an ordinance granting a request for approval of a Conditional Use Permit (CUP) for a multi-use sport court. The 2.5-acre tract of land is located at 901 Bronson Court and is zoned for the (RE-2) Two-acre Ranch Estate District. Owner/applicant: Adedayo Adepoju.

Mr. Roberts spoke regarding the item. Staff and the Planning & Zoning Commission recommended approval.

The Council, staff, and the applicant had discussion related to this item.

Mayor Lessner opened the public hearing.

The applicant spoke regarding this item.

No one wished to speak.

Mayor Lessner closed the public hearing.

Councilmember Doi made a motion to approve the CUP for a sport court at 901 Bronson Court as presented. Councilmember Logsdon seconded, and the motion passed unanimously by Council present.

### **COUNCIL ACTION – AWARDING A REQUEST FOR PROPOSAL FOR EMPLOYEE BENEFIT INSURANCE BROKER AND CONSULTING SERVICES:**

Mayor Lessner introduced agenda item 8(A), Consider, discuss, and take any necessary action on Awarding a request for Proposal for employee benefit insurance broker and consulting services and authorize the Town Manager to execute an Agreement.

Ms. Casey spoke regarding the item.

The Council and staff had discussion related to this item.

Councilmember Logsdon made a motion to award the Request for Proposal to McGriff Insurance Services. Mayor Pro Tem Hubbard seconded, and the motion passed unanimously by Council present.

**COUNCIL ACTION – APPROVING CONSTRUCTION COSTS AND RELATED ITEMS FOR THE FIRE STATION #1 HONOR WALL PROJECT:**

Mayor Lessner introduced agenda item 8(B), Consider, discuss, and take any necessary action on approving construction costs and related items for the Fire Station #1 Honor Wall project.

Mr. Chancellor spoke regarding the item.

The Council and staff had discussion related to this item.

Councilmember Logsdon made a motion to award the bid for the plaza and wall for Fire Station #1 to Ratliff Hardscape in the amount of \$96,759. Mayor Pro Tem Hubbard seconded, and the motion passed unanimously by Council present.

Councilmember Doi made a motion approve the lettering over the number 1 over the bay and appoint the subcommittee to decide the color and exact wording on Fire Station #1. Mayor Pro Tem Hubbard seconded, and the motion passed unanimously by Council present.

**COUNCIL DISCUSSION – RESULTS OF THE 2024 CITIZEN SURVEY:**

Mayor Lessner introduced agenda item 8(C), Consider, discuss, and take any necessary action on a presentation from OnPointe Insights regarding the results of the 2024 Citizen Survey.

Mr. Wilbourn spoke regarding the item and introduced Ron Gailey from OnPointe Insights.

The presenter, the Council, and staff had discussion related to this item.

No action was taken.

**COUNCIL ACTION – BOARDS AND COMMISSION APPOINTMENT:**

Mayor Lessner introduced agenda item 8(D), Consider, discuss, and take any necessary action on Board & Commission Appointments.

The Council and staff had discussion related to this item.

No action was taken.

**UPDATES FROM COUNCIL AND STAFF:**

Mayor Lessner called for any updates from staff or Council regarding items of community interest.

There were none.

**ADJOURNMENT:**

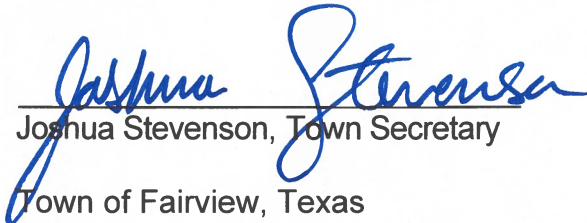
Mayor Lessner adjourned the meeting at 9:31 pm.

These minutes were approved by the Town Council on May 7, 2024.

APPROVED:

  
Henry Lessner, Mayor

ATTEST:

  
Joshua Stevenson, Town Secretary  
Town of Fairview, Texas

