

**FAIRVIEW TOWN COUNCIL
MEETING MINUTES
MAY 7, 2024**

The Town Council met in regular session on May 7, 2024 at 6:00 PM at 372 Town Place, Fairview, Texas.

Council present: Mayor Henry Lessner and Mayor Pro Tem John Hubbard, and Councilmembers Rich Connelly, Ricardo Doi, Larry Little, and Ken Logsdon.

Council absent: Council Member Gregg Custer.

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director, Whitney Casey; Communications and Marketing Manager, Karin Anderson; and Town Secretary, Joshua Stevenson.

Mayor Lessner called the meeting to order at 6:00 PM and declared a quorum was present.

At 6:00 p.m., the Council adjourned into executive session in accordance with the Texas Government Code:

A. Section 551.071 – to consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land uses; transportation matters; state law review and compliance.

B. Section 551.072 - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.

C. Section 551.074 Personnel - appointment of members of all non-advisory boards and commissions.

D. Section 551.087 – to discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail

developments.

Mayor Lessner called the regular session to order at 7:34 p.m. and invited everyone to stand for the Pledge of Allegiance and the Texas State Pledge.

There were 10 members of the public present in the audience when the meeting was called to order.

1. Call to Order

Mayor Lessner called the regular session to order at 7:34 p.m.

There were ten (10) members of the public present in the audience.

2. Pledge of Allegiance: U.S. and Texas Flags

Mayor Lessner invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

3. Administer Oaths of Office

a. Administer the Oaths of Office for Town Council Seats 4 and 6

The Town Secretary administered the Oaths of Office to Larry Little for Town Council Seat 4 and John Hubbard for Town Council Seat 6.

4. Annual Election for a Mayor Pro Tem of the Town Council

a. Consider, discuss, and take any necessary action on the election of a Mayor Pro Tem

Mayor Lessner called for this item.

The Council had discussion.

Council passed the motion by Councilmember Logsdon, seconded by Councilmember Doi, to elect John Hubbard as the Mayor Pro Tem of the Town Council in a vote of Yes 6, No 0.

5. Proclamation and Information Sharing

a. Proclamation for Professional Municipal Clerks Week

Mayor Lessner declared the week of May 5th through 11th, 2024 as Professional Municipal Clerks Week.

6. Citizen's Comment (for Non-Public Hearing Items)

Mayor Lessner called for Citizen's Comments.

There were none when called for.

Mayor Lessner closed citizen's comments.

7. Consent Agenda

Mayor Lessner called for the Consent Agenda.

Council passed the motion by Councilmember Connelly, seconded by Mayor Pro Tem Hubbard, to approve the Consent Agenda in a vote of Yes 6, No 0.

The following items were approved:

- a. Approve the minutes of the April 2, 2024, Regular meeting of the Town Council
- b. Approve an Interlocal Agreement with Collin County for shared expenses on repairs for roads that share City/County maintenance
- c. Approve an Interlocal Agreement with the City of Allen for water service for the Creekwood Addition Replat

8. Reports from Staff

Mr. Ventura reviewed the Monthly Financial Report and the Quarterly Financial Report - Periods ending March 31, 2024

Police Chief Chandler reviewed the Monthly Police Report - Period ending April 30, 2024.

Fire Chief Bell reviewed the Monthly Fire Report - Period ending April 30, 2024.

Mr. Chancellor provided an update on construction projects.

Mr. Holmgren reviewed the monthly code enforcement report for February, March, and April 2024.

9. Public Hearings

- a. Conduct a public hearing to consider, discuss and take action on a request for approval of a Conditional Use Permit (CUP) for an accessory structure. The 2.13-acre lot is located at 1370 Camino Real and is zoned for a (PC) Planned Center District. Owner/Applicant: Jack and Tamara Gregory.

Mayor Lessner called for the item.

Mr. Roberts spoke regarding this item. Staff recommended approval.

The Council and staff had discussion regarding this item.

Mayor Lessner opened the public hearing.

The applicant spoke regarding this item.

Mayor Lessner closed the public hearing.

Council passed the motion by Councilmember Doi, seconded by Councilmember Connelly, to approve an ordinance granting a Conditional Use Permit (CUP) for an accessory structure at 1370 Camino Real in a vote of Yes 6, No 0.

- b. Conduct a public hearing to consider, discuss, and take any necessary action on a request for approval of Major Warrants to accommodate the development of a one-story office building. The 1.12-acre site is located at 350 Highway 5 and is zoned for the (CPDD) Commercial Planned Development District with the Urban Transition sub-district. Application: Casey McBroom, Cross Engineering representing owner Jonathan and Gail Bentley

Mayor Lessner called for the item.

Mr. Roberts spoke regarding this item. Staff recommended approval.

The Council and staff had discussion regarding this item.

Mayor Lessner opened the public hearing.

The applicant spoke regarding this item.

Mayor Lessner closed the public hearing.

The Council and staff continued discussion regarding this item.

Council passed the motion by Councilmember Doi, seconded by Councilmember Logsdon, to approve an ordinance granting Major Warrants with a nature conservation easement located at 350 Highway 5 in a vote of Yes 6, No 0.

10. Action/Discussion Items

- a. Consider, discuss and take action on a request for approval of a Minor Final Plat of the Immanuel Lutheran Church Addition. The 4.8-acre tract of land is located at 301 Country Club Road and is zoned for the (RE-1) One-acre Ranch Estate District and the (PC) Planned Center District. Applicant: Jeannette Grazioli, trustee of the Immanuel Lutheran Church.

Mayor Lessner called for the item.

Mr. Roberts spoke regarding this item. Staff recommends approval.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Logsdon, seconded by Councilmember Connelly, to approve a Minor Final Plat of the Immanuel Lutheran Church Addition located at 301 Country Club Road in a vote of Yes 6, No 0.

- b. Consider, discuss and take any necessary action on a request for approval of a Preliminary Plat of the Orr Road Estates. The 19-77-acre site is located at the southwest corner of Stacy Road and Orr Road (FM 317) and is zoned for the (RE-2) Two-acre Ranch Estate District. Applicant: Michael Westfall, Westfall Engineering representing owners Brian and Janna Jarvis

Mayor Lessner called for the item.

Mr. Roberts spoke regarding this item. Staff recommends approval.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Doi, seconded by Mayor Pro Tem Hubbard, to approve a Preliminary Plat of the Orr Road Estates with the specific conditions of deed restrictions to the extent that it protects the existing drainage pattern, and the condition that the Town engineer to review and approve the deed restrictions and keep the recorded document once filed with the County in a vote of Yes 6, No 0.

- c. Consider, discuss and take any necessary action on a request for approval of a Replat of the Creekwood Addition. The 28.4-acre tract of land is located at the southwest corner of Stacy Road and Country Club Road and is zoned for the (RE-1) One-acre Ranch Estate District. Applicant: Brock Corbett, Kimley-Horn & Associates, representing owners Creekwood United Methodist Church

Mayor Lessner recused himself from this item and abstained from the vote.

Mayor Pro Tem Hubbard called for the item.

Mr. Roberts spoke regarding this item. Staff recommends approval.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Logsdon, seconded by Councilmember Little, to approve a Replat of the Creekwood Addition in a vote of Yes 5, No 0, Abstained 1.

- d. Consider, discuss, and take any necessary action on setting a date for Budget Worksession

Mayor Lessner called for the item.

Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

The Council decided to hold the budget work session on June 17, 2024, starting at 3 p.m.

11. Council and Staff Comments

Mayor Lessner called for and Council and Staff Comments.

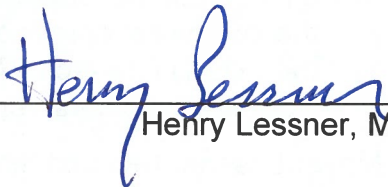
There were none

13. Adjourn


Mayor Lessner adjourned the meeting at 9:12 p.m.

These minutes were approved by the Town Council on June 4, 2024.

APPROVED:


Henry Lessner, Mayor

ATTEST:


Joshua Stevenson, Town Secretary
Town of Fairview, Texas