

**MEETING MINUTES  
TECHNOLOGY ADVISORY COMMITTEE  
FAIRVIEW, TEXAS  
MONDAY, SEPTEMBER 11, 2023**

Chairman John Adler called the meeting to order. Committee members present were, Chadd Jones, Imran Khan, Paul Myers, Tom Lester, and Cody Hooper. Committee member absent was Mike Mason. Staff member present was Adam Wilbourn, Assistant Town Manager.

**1. Call to Order (7:00 pm.)**

**2. Citizen's Comment**

None

**3. Consider and take action regarding the minutes of the August 14, 2023 meeting.**

Committee member Cody Hooper made a motion to approve the August 14, 2023 meeting minutes. Committee member Paul Myers seconded the motion and the motion was approved unanimously.

**4. Discuss Technology Advisory Committee Strategic Initiatives.**

Chairman Adler opened the discussion by talking about the draft calendar of cybersecurity related topics that committee member Khan put together. Chairman Adler mentioned that the topics covered in the seminar offered by the Fairview police department relating to cybersecurity and fraud prevention are similar to the topics the committee is hoping to address.

Committee member Khan presented his draft of cybersecurity topics. Committee member Khan stated that some of the presented topics could be combined and that the committee certainly didn't have to produce content on a monthly basis. The committee agreed that producing content monthly was not the way to go and that quarterly might be better.

The committee stated that it would like to do a test run and put together an article for the Town Hall News publication relating to cybersecurity before making a presentation to the Town Council regarding a formal program. Staff member Wilbourn stated that similar content has been created by staff in the past and that a test run would be fine. The committee agreed that the topic for the test article could be titled "Keeping Yourself Safe Online". Staff member Wilbourn stated that if a committee member wanted to create a draft that he could distribute the draft to the committee so they could discuss it at their next meeting. Staff member Wilbourn stated that he would also provide the committee with information about word counts for various article sizes in the Town Hall News publication and article deadlines.

The committee asked staff member Wilbourn if he could check the availability of the police officer over the cybersecurity and fraud prevention seminar so that he might be able to attend their next meeting. The committee would like to see how they might be able to assist him or possibly partner. Staff member Wilbourn said that he would

reach out to that individual and make arrangements.

- 5. Discuss internet service providers and broadband technology and services within the Town of Fairview and take any necessary action.**

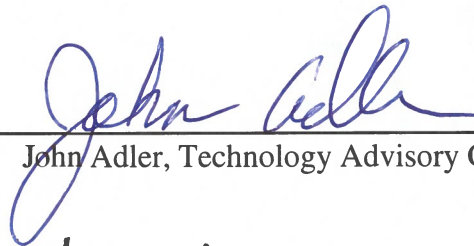
No discussion

- 6. Receive reports from staff or the Technology Advisory Committee about items of community interest.**

It was mentioned that the annual Peanut Butter Drive for the North Texas Food Bank is going on now. Drop off donations are being accepted at either Fairview fire station any day in September. More information can be found on Top News on the Town website homepage.

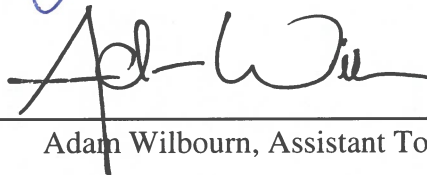
- 7. Adjourn (7:59 p.m.)**

**Respectfully submitted,**



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John Adler, Technology Advisory Committee Chairman



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Adam Wilbourn, Assistant Town Manager