

**MINUTES  
FAIRVIEW, TEXAS  
PUBLIC ART COMMITTEE  
FRIDAY, FEBRUARY 9, 2017**

The Fairview Public Art Committee met in the fourth floor conference room of Fairview Town Hall on Thursday, February 9, 2017 at 9:00 a.m. Those present were Committee Chair Karen Karnuta and Committee Members Joyce Bryan, Elizabeth Glasco and Amy Adler. Staff present was Town Secretary, Elizabeth Cappon. Committee Member Beth McInerney was absent.

**Call to order.**

Committee Chair Karnuta called the meeting to order at 9:07 a.m.

**Consider and take action regarding the minutes of the January 6, 2017, meeting.**

Committee member Bryan made a motion to approve the minutes of the January 6, 2017, meeting. Committee member Adler seconded the motion and the motion was unanimously approved.

**Discuss, consider and take any necessary action regarding the planning of the Inaugural Town of Fairview Community Art Show.**

The Committee stated for the record their request that the Event Marketing Specialist continue to assist with the Art Show.

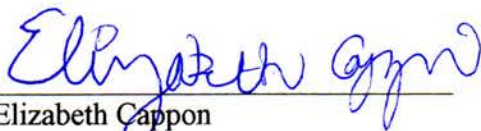
The Committee discussed details regarding planning the Fairview Art Show including:

- Content for the website, Events Facebook, email blast, program, FAQ and postcard mailer
- The signs used last year that are owned by the shopping center
- Finding volunteers for artwork check-in and hanging
- Music and refreshments options for the reception
- The creation of laminated Division banners to match backing notecards indicating the division under the artwork labels
- Having a paperwork drop-off table in the Town Hall lobby on the final date of registration and late registration

**Adjourn.**

Committee Chair Karnuta adjourned the meeting at 10:20 a.m.

Respectfully submitted,



Elizabeth Cappon  
Town Secretary



Karen Karnuta, Chairperson  
Public Arts Committee