

**TOWN OF FAIRVIEW
ECONOMIC/COMMUNITY DEVELOPMENT CORPORATION
MEETING MINUTES
JULY 19, 2017**

The Board of Directors of the Fairview Economic and Community Development Corporations held a special session in Fairview Town Hall Council Chambers, located at 372 Town Place, on Wednesday, July 19, 2017 at 6:30 p.m.

The following directors were present:

Warren Westberg	Don Braun	Robert Herrema
Sim Israeloff	Nancy Lewis	Jeff Rutherford

The following directors were absent:

Roy Serpa

The directors so present did constitute a quorum. Also present were Town Manager, Julie Couch; Economic Development Manager, Ray Dunlap; Town Secretary and PR Coordinator, Liz Cappon and Chief Financial Officer, Jason Weeks.

The meeting was called to order by Mr. Westberg at 6:32 p.m.

Ms. Lewis made a motion to approve the consent agenda: A) Consider approval of the minutes for June 29, 2017; B) Consider acceptance of the May 2017 EDC monthly financial report; C) Consider acceptance of the May 2017 CDC monthly financial report; D) Consider acceptance of the June 2017 EDC monthly financial report; E) Consider acceptance of the June 2017 CDC monthly financial report. Mr. Israeloff seconded the motion and the motion was unanimously approved.

Mr. Dunlap and the Board discussed the 2017-18 budgets. Mr. Israeloff made a motion to approve the 2017-18 fiscal year EDC and CDC budgets. Mr. Herrema seconded the motion and the motion was unanimously approved.

Mr. Dunlap gave an update on the strategic plan progress and discussed it with the Board.

The Board received an update from Ms. Cappon and Mr. Dunlap regarding current EDC marketing activities.

The Board then recessed into executive session at 7:25 p.m. under Section 551.087 regarding business prospects, deliberation concerning economic incentive negotiations within the CPDD and proposed developments within the CPDD and Section 551.074 regarding Personnel for the staff evaluation program.

The Board came out of executive session at 7:34 p.m.

Mr. Westberg adjourned the meeting at 7:35 p.m.



ATTEST:

Warren Westberg
Warren Westberg, EDC/CDC President

Elizabeth Cappon
Elizabeth Cappon, Town Secretary