

**TOWN OF FAIRVIEW
ECONOMIC/COMMUNITY DEVELOPMENT CORPORATION
MEETING MINUTES
NOVEMBER 13, 2017**

The Board of Directors of the Fairview Economic and Community Development Corporations held a special session in Fairview Town Hall Council Chambers, located at 372 Town Place, on Monday, November 13, 2017 at 6:30 p.m.

The following directors were present:

Warren Westberg	Sim Israeloff	Don Braun	Robert Herrema
Nancy Lewis	Jeff Rutherford		

The following directors were absent:

Carlo Strippoli

The directors so present did constitute a quorum. Also present were Town Manager, Julie Couch; Economic Development Manager, Ray Dunlap and Event/Marketing Specialist, Shannon Craft.

The meeting was called to order by Mr. Westberg at 6:30 p.m.

Mr. Israeloff made a motion to approve the consent agenda: A) Consider approval of the minutes for October 5, 2017; B) Consider acceptance of the September 2017 EDC monthly financial report; C) Consider acceptance of the September 2017 CDC monthly financial. Mr. Rutherford seconded the motion and the motion was unanimously approved.

Mr. Dunlap gave an update on the request for proposals (RFP) for a concept plan for the CPDD. Mr. Dunlap stated that the RFP was sent and should receive submissions by mid-December.

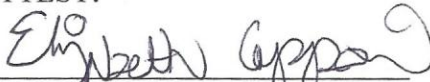
The Board received an update from Mr. Dunlap regarding EDC trade shows.

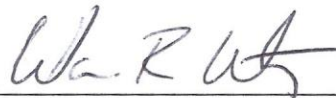
The Board then recessed into executive session at 7:28 p.m. under Section 551.087 regarding business prospects, deliberation concerning economic incentive negotiations within the CPDD and proposed developments within the CPDD and Section 551.074 regarding Personnel for the staff evaluation program.

The Board came out of executive session at 7:45 p.m.

Mr. Westberg adjourned the meeting at 7:46 p.m.

ATTEST:


Elizabeth Cappon, Town Secretary


Warren Westberg, EDC/CDC President

