

**MINUTES
FAIRVIEW, TEXAS
PLANNING AND ZONING COMMISSION
THURSDAY, JULY 13, 2017**

The Planning and Zoning Commission met in regular session on Thursday, July 13, 2017 at 372 Town Place, Fairview, Texas. Commissioners present were Chairman Sim Israeloff, Vice Chairman Pat Friend as well as Commissioners Scott Almy, John Cox, Gregg Custer and Glenn Carlin. Commissioner Ricardo Doi was absent. Staff members present were Planning Manager, Israel Roberts; Town Secretary, Liz Cappon and Chief Financial Officer, Jason Weeks.

1. Call to order.

Chairman Israeloff called the meeting to order at 7:00 p.m. and declared a quorum present.

2. Consider and take action regarding the minutes of the May 11, 2017 and June 8, 2017 Planning and Zoning Commission meetings.

Commissioner Almy made a motion to approve the May 11, 2017 and the June 8, 2017 minutes. Commissioner Carlin seconded the motion and the motion was unanimously approved.

3. Hold a public hearing, consider and take necessary action on a request for approval of a Conditional Use Permit (CUP) for the Creekwood United Methodist Church to reflect an 11,100+ square foot expansion to the existing building to accommodate additional classroom and office space. The 28.4-acre site is located at the southwest corner of Stacy Road and Country Club Road and is zoned for the (RE-1) One-Acre Ranch Estate District. Applicant: Kevin Minkler; Pacheco Koch, representing Creekwood United Methodist Church. (Case No. CUP2017-01).

Mr. Roberts gave a presentation on a request for approval by Creekwood United Methodist Church for a Conditional Use Permit (CUP) for an 11,100+ square foot expansion to the existing building to accommodate additional classroom and office space with matching materials to the current façade.

Mr. Roberts stated that as there were no responses from the 28 property owners notified, Staff recommends approval as submitted.

Commissioner Carlin stated that as his wife was employed by the church and they are both church members, he would recuse himself from voting.

Chairman Israeloff opened the public hearing. There were no speakers. Chairman Israeloff closed the public hearing.

Vice Chairman Friend asked for the reason for the CUP. Mr. Roberts stated that an expansion about 300 square feet triggers the need for a CUP.

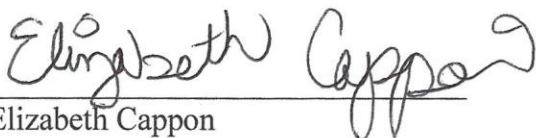
Commissioner Cox made a motion to approve a request for approval of a Conditional Use Permit (CUP) for the Creekwood United Methodist Church to reflect an 11,100+ square foot expansion to the existing building to accommodate additional classroom and office space. The 28.4-acre site is located at the southwest corner of Stacy Road and Country Club Road and is zoned for the (RE-1) One-Acre Ranch Estate District.

Vice Chairman Friend seconded the motion and the motion was approved by a vote of 5-0 with Commissioner Carlin abstaining.


4. Adjourn.

Chairman Israeloff adjourned the commission from the meeting at 7:06 p.m.

Respectfully submitted,



Elizabeth Cappon
Town Secretary



Sim Israeloff, Chairman
Planning and Zoning Commission

