TOWN COUNCIL
SPECIAL MEETING MINUTES
MONDAY, MAY 9, 2016

The Town Council met in special session on Monday, May 9, 2016 at 6:00 p.m. in Fairview Town Hall Council Chambers at 372 Town Place, Fairview, Texas. Those present were Mayor Pro Tem Henry Lessner, Councilmembers Ron Samuels, John Adler, Frank O'Reilly, Paul Hendricks and Renee Powell; Town Manager, Julie Couch; Assistant to the Town Manager, Adam Wilbourn; Chief Financial Officer, Jason Weeks; Town Engineer, James Chancellor; Economic Development Manager, Ray Dunlap; Police Chief, Granver Tolliver; Interim Fire Chief, Jeff Bell; Public Works Manager, Aron Holmgren; and Town Secretary, Elizabeth Cappon. Mayor Darion Culbertson was absent.

Mayor Pro Tem Lessner called the meeting to order at 6:00 p.m. and declared a quorum was present.

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS MOBILITY 2040 PLAN: Ms. Couch led a discussion on a request from the North Central Texas Council of Governments on their Mobility 2040 Plan.

The Council had a discussion with Ms. Couch regarding the projects that the Mayor and Staff had identified as the Town's top three priority projects to submit to the NCTCOG: The Ridgeview overpass, the expansion of Fairview Parkway, possibly including the connection to Stacy Road and finally, the expansion of FM-1378 both adjacent to as well as south of the school.

Councilmember O'Reilly made a motion to approve the letter to the NCTCOG as edited by Ms. Couch to reflect their discussion. Councilmember Powell seconded the motion and the motion was unanimously approved.

RIDGEVIEW OVERPASS: Ms. Couch introduced a discussion regarding the Ridgeview overpass. Ms. Couch stated that she and Mr. Chancellor had met with the City of Allen and TxDOT representatives on Friday regarding the future of U.S. 75.

Mr. Chancellor gave a presentation on the status of the Ridgeview Overpass. Mr. Chancellor stated that TxDOT has been experimenting with using the inside shoulder for capacity expansion during peak times utilizing electronic signage. He reviewed the project needs on US 75 and the constraints with the Ridgeview overpass as well as the goal to move this project up for funding with TxDOT. He indicated that the City of Allen, the Town of Fairview and the County could partner in completing the engineering for the project to accomplish that goal and that the cost estimate was generally in the area of $500,000 per entity. Mr. Chancellor added that the plan is for TxDOT pay for the actual project itself with possible federal and state funding. Ms. Couch added that this expansion is necessary for the Town's economic development. The Council indicated general support of the project.

APPROVAL OF INTERLOCAL AGREEMENT WITH NORTH TEXAS MUNICIPAL WATER DISTRICT: Ms. Couch provided an update regarding the Interlocal Agreement with North Texas Municipal Water District for road construction on East Stacy Road.

Councilmember Samuels made a motion to approve an updated Interlocal Agreement with North Texas Municipal Water District for road construction on East Stacy Road. Councilmember O'Reilly seconded the motion and the motion was unanimously approved.

CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2015-16 TO 2025-26: Ms. Couch provided the Council with a recap on the progress in the capital improvement program for fiscal years 2015-16 to 2025-26.

The Council had a discussion with Staff relating to the capital improvement program including the budget process, public works equipment, additions to the police department, the TIRZ, possible bond issuance, updates to the Trail plain as well as possible grant park funds from the County.

FACILITY NEEDS ASSESSMENT & PLANNING STUDY: Ms. Couch provided an update on the progress on the facility needs assessment and planning study. Ms. Couch stated that two items were identified for this this plan. First, the buildings in the CIP including improvements to: Fire Station 1, a possible EOC, a possible new Public Works facility and a possible new Police Administration building. Second, Ms. Couch added finishing out the spaces in Town Hall, as the Council had previously posed the question if the third floor could be used for generating revenue. Ms. Couch stated that no decisions needed to be made yet.

Mr. Weeks stated that while the space on the third floor could be utilized for generating revenue, due to the funding utilized to fund the building's construction, there would be a maximum of $20-25,000 the Town could receive in rent annually. Mr. Weeks added that this amount does not include rent from Baxter IT as long as they continue to provide services for The Town, making them an extension of Town services.

The Council asked that both the CIP and Facilities plan be presented to the public at the next regular Council meeting before their consideration for approval.

DART SERVICE: Mr. Wilbourn provided an update on the status of DART transit service. Mr. Wilbourn stated that the Town is currently paying approximately $700 per month to NCTCOG for temporary services to replace TAPS. He indicated that the contract will expire on May 31 and that DART was developing a plan to extend services through the end of the fiscal year as well as provide services for the upcoming year with an alternative program of service
Mr. Wilbourn stated that concept is to utilize a taxi subsidy program in collaboration with an outside taxi company. Mr. Wilbourn added that under this program, registered users could receive a voucher from DART for up to $200 per month in taxi services after a $50 match from the user and users would no longer be limited based on where they want to go. Mr. Wilbourn

stated the Council would learn more about this program as the well as data regarding usage and potential costs during a presentation from DART at an upcoming Council meeting. Ms. Couch added that DART is interested in working on a countywide plan and the Town will want to take part in any discussions related to transit services.

Mayor Pro Tem Lessner adjourned the meeting at 8:03 p.m.

Darion Culbertson, Mayor

Elizabeth Cappon, Town Secretary

TOWN OF FAIRVIEW