

**SPECIAL TOWN COUNCIL
MEETING MINUTES
MONDAY, JULY 31, 2017**

The Town Council met in special session on Monday, July 31, 2017 at 12:00 p.m. in Fairview Town Hall Council Chambers, 372 Town Place, Fairview, Texas. Council present were Mayor Darion Culbertson; Mayor Pro Tem John Adler and Councilmembers Bill Nicol, Henry Lessner, Pam Little, Paul Hendricks and Renee Powell. Staff present were Town Manager, Julie Couch; Assistant to the Town Manager, Adam Wilbourn; Chief Financial Officer, Jason Weeks; Accounting Manager, Brenda Bowman; Planning Manager, Israel Roberts; Town Engineer, James Chancellor; Economic Development Manager, Ray Dunlap; Human Resources Manager, Judy Webster; IT Manager, Bill Baxter; Police Chief, Granver Tolliver; Fire Chief, Jeff Bell; Public Works Manager, Aron Holmgren; and Town Secretary, Elizabeth Cappon.

Mayor Culbertson called the meeting to order at 12:02 p.m. and declared a quorum was present.

Town Manager Couch provided the Council with an overview of the fiscal year 2017-18 budget process outlining the major additions and changes to the budget. Ms. Couch stated that staff was not recommending an increase in the tax rate for the 2017-18 fiscal year.

Ms. Couch stated that this budget workshop would be an initial overview of the budget to answer initial questions and for staff to research more complex issues but there would be other opportunities for the Council to ask questions at the upcoming budget and tax rate public hearings on August 14 and 21. Ms. Couch added that the Council would adopt the finalized budget at the regular September Council meeting. Ms. Couch gave an overview of current and upcoming development in the Town that would affect the Town's tax revenues.

The members of the Council and Town Staff present discussed the proposed budget including the council's priorities, future staffing changes, possible changes to process and tax rates due to state legislature, how government accounting works, total revenues and expenditures, revenue calculations, major budget items requested and approved for each town department, the cost of an SRO officer, the November bond election, property values, general fund expenditures, water and wastewater fund revenues and expenditures, the Debt Service Fund, the Hotel/Motel Fund, Fairview TIRZ #1, the Capital Improvement Program and the budget adoption schedule.

Mayor Culbertson adjourned the meeting at 5:01 p.m.


Darion Culbertson, Mayor


Elizabeth Cappon, Town Secretary

