



BUILDER'S PACKET

October 2016



RESIDENTIAL PLAN SUBMITTAL

New Home Construction

1. Site Plan
 - a. Complete address
 - b. North arrow
 - c. Footprint of building
 - d. Setbacks to all property lines
 - e. All easements
 - f. Location of fence
2. Two (2) sets of construction plans
 - a. Framing plans
 - b. Engineered foundation plans with letter
 - c. Floor plans
 - d. Elevation plans
 - e. Electrical and plumbing plans
3. Sub-contractor validation sheet
4. Square footage breakdown
5. Energy Star submittal letter
 - a. Builder's name
 - b. Plan number
 - c. Site address
 - d. Energy code certification number
6. Value of construction
7. Impervious Surface form
8. If applicable, must follow all "Green Building" code requirements
9. Plan review fees must be paid: \$300 Residential - \$550 Commercial

Additions and Alterations

1. Site plan (see above)
2. Two (2) sets of construction plans (see above)
3. Subcontractor validation sheet
4. Square footage breakdown
5. Impervious Surface form
6. Energy Code submittal letter
7. Value of construction
8. Plan review fees must be paid: \$75 Residential



TOWN OF FAIRVIEW

RESIDENTIAL CONSTRUCTION PERMIT REQUIREMENTS

PLANS SUBMITTAL

Two (2) copies of the following are required. They must be submitted along with a completed application form and the required plan review fee.

1. Site plan, including complete address and dimensions and location of the structure relative to all property lines, building lines, and easements.
2. Construction plans to include engineered foundation with P.E. certification letter, framing, plumbing & electric plans with square footage breakdown, builders name & plan number, site address, and energy code certification number.
3. Fire suppression plans for any residential structure of 5,000 square feet or greater (includes covered porches & attached garages). Separate application required, with permit & plan review fees.
4. Registration of general contractor, as well as, subcontractor's validation sheet indicating that all subs are registered with the town, as required by ordinance.

FEES

1. Plan review fee: \$300 (submitted with application)
2. Permit fee: variable, based on square footage "under roof"
base (up to 4,500 square feet) \$500 - \$2,250
plus \$0.50 per/sq. ft. in excess of 4,500 sq. ft.

INSPECTIONS

1. Rough plumbing
2. T-pole
3. "seconds" (includes framing, electrical/mechanical/HVAC)
4. Plumbing Top Out
5. Insulation
6. Electric Meter Release
7. Gas Meter Inspection
8. Driveway approach
9. Fire suppression & Septic, as applicable
10. Final for Certificate of Occupancy



The General Contractor is responsible for requesting inspections for each trade (except Fire). The Town will schedule all requested inspections as soon as practical. A request properly received by 4 PM will usually be on the next day's inspection list, unless work load or the inspectors' absence prohibits. In the case of extended absences, an alternate inspector will be employed.

ALL INSPECTION REQUESTS MUST BE CALLED IN TO THE PERMIT INSPECTION LINE AT (972-886-4250). PLEASE LEAVE A MESSAGE.

GENERAL:

1. Fairview's currently adopted applicable codes are the 2012 International Residential & Fire Codes (with amendments), the 2011 National Electrical Code, and the current EPA Energy Star requirements.
2. Portable toilet, 911 address, trash bins, debris, fence, & form board survey **MUST** be in place at time of first inspection. Concrete drive or rock entry of 3" rock (minimum) 6" thick x 20' wide x 12' deep must also be in place to prevent mud & debris on public streets.
3. SWPPP documents on-site and erosion control measures in place once dirt work is commenced.
4. Builders' identification sign with current contact information must be prominently displayed on site at all times.
5. Working hours are 7 AM to 7 PM (restricted by ordinance), Monday through Saturday. **NO WORK OF ANY KIND TO TAKE PLACE OUTSIDE OF PERMITTED HOURS OR ON SUNDAYS OR HOLIDAYS.**

Violations may result in suspension of permit (stop work order), and prosecution in municipal court citation. A holiday schedule is available upon request.

We recommend that builders post signs stating permitting hours in English & Spanish; otherwise the builder will be cited for any violations. If signs are properly posted, the individual violators will be cited instead.

6. Permit packet with all previous inspection records, and a complete set of plans must be on site for all inspections, at a location determined by building inspector.



BUILDING PERMITS INFORMATION

Application for Permits

To apply for a permit, provide two (2) sets of plans, diagrams, computations, specifications, and other data as may be required by the Building Official.

Codes

The Town of Fairview is currently under the following codes:

- a. 2011 National Electrical Code
- b. 2012 International Building Code
- c. 2012 International Plumbing Code
- d. 2012 International Mechanical Code
- e. 2012 International Energy Conservation Code
- f. 2012 International Residential Code
- g. 2012 International Fuel / Gas Code
- h. 2012 International Fire Code

Building in the Town of Fairview is regulated by Chapter 154 of the Code of Ordinances, "Zoning", as well as other applicable local ordinances.

Inspections

The General Contractor should call in inspection requests for work done on private property to the inspection line at 972-886-4250. Any inspection properly called in before 4:00 PM, will be scheduled for the next work day or as work load allows.

Cancellations

To cancel an inspection before 8:30, please call 972-562-0522 x 5003. Any cancellation after 8:30, must be done with the inspection in the field.

Inspections Required

1. Pre-Construction – trash bin, portable toilet and address must be on site at time of first inspection.
2. T-Pole
3. Rough Plumbing
4. Seconds (framing/electrical/HVAC and Plumbing Top Out) must be called in together.
5. Energy insulation (Third party and building inspection)
6. Flatwork (Driveway approach)
7. Septic System (If applicable, First and Final must be green before C/O Final)
8. Fire Suppression (If applicable, First and Final must be green before C/O Final)
9. Final C/O (required before building is occupied)



Placement of Inspection Tags & Trash Bin Specification

1. Rough Plumbing: tags will be placed in permit jackets. Plot plan and form survey shall be placed in jacket for inspector to check.
2. Foundation plans & detail sheets shall be placed in jacket for inspector to check.
3. Flat Work (Approach): tags shall be placed in jacket for inspector to check
4. Frame, electrical, plumbing & HVAC rough: tags shall be placed in jacket for inspector to check. A full set of plans shall be left on site for the inspector to check.
5. Wall Ties: tags shall in left in jacket for inspector
6. Meters: tags shall be left in jackets and meter releases left on site for inspector to pick up
7. Final Building and Electrical: tags shall be left on site. Inspector will pick up final grade drainage survey that is left by builder. All permits must be posted!
8. Sprinkler: Tags shall be placed in permit jacket. Test sheet (backflow) shall be brought into Town Hall (or faxed or emailed) upon completion for deposit return. Irrigation permits must be posted on site.
9. All trash bins shall be chained link fence panels, with 2" opening, or 4'x8' plywood or OSB properly secured together. **4"x6" welded wire will not be allowed.**
10. Final septic: tags shall be left in permit jacket.

NOTICE

Permit must be left on job site as long as work is being continued. If at any time the Inspector shows up and no permit is on site, there will be a red tag issue. If at any time red tags are missing for re-inspections, or paperwork for each required inspection is missing, or if a red and green tag are not back in the permit jacket, a re-inspection fee will be automatically charged and no inspection will be made.



Construction Site Standards for Town of Fairview Builders

1. These guidelines have been created in order to establish uniform standards for the installation and maintenance of required systems. This is to be considered the standard for all residential and commercial building sites in the Town.
2. Due to variances in site elevations or grade, some sites may have modified standards in order to meet the requirements of established ordinances. Modifications, if any, will be reviewed and approved by one or more of the following: Director of Public Works, Town Engineer, or Building Official on a case-by-case basis.

Standards

1. Portable Toilet: All residential sites are required to have one portable toilet per lot.
 - a. Exception 1: If two (2) lots are side-by-side on the same side of the street, one portable toilet may serve the two (2) lots.
 - b. Exception 2: The portable toilet may be removed from the lot only when a working toilet is properly installed in the structure for the use of the workers. On commercial sites, one (1) portable toilet for every ten (10) persons on the site is required.
2. Trash Bins: Trash bins are required on all construction sites. On residential lots, the minimum requirements are 3-sided OSB or plywood bins, properly nailed and secured, or 3 – 4 sided chain link fence panels properly secured. Chain link material will be no longer than 2" x 4" square. Welded wire fabric trash bins are not accepted.
 - a. Exception: Trash bins will not be required after brick package is completed. The garage may be used for storage of excess materials and refuse until final inspection, in which case it must be empty. No debris will be allowed on the lot! On commercial sites an individual refuse container is required for the duration of the project.
 - b. Republic Services is the exclusive trash provider for the Town of Fairview. Per town Ordinance #2016-21 Sec 2... This exclusivity does not include commercial or industrial recyclable materials, commercial or industrial accounts for which the contractor receives a release from the town, or construction debris. Construction debris or other trash resulting from construction, major remodeling, general clean up of property, or resulting from sizable amounts of trash and debris being cleared in preparation for construction will be removed by the property owner at their expense using their own crew or removal may be individually negotiated between the property owner and the contractor. Should
3. Debris Fence/Barriers: All lots and sites are required to set up debris fence barriers to help contain lightweight materials and debris to the project site. On residential lots, debris fence is required when an occupied residence is within one (1) lot of the project. For all sites, debris fence may be removed when project is ready for final inspection.



4. Erosion Control Systems: All residential lots must maintain properly installed silt fence and/or curlex for the duration of land disturbing activities, i.e. grading, excavation, and primary construction, etc. Only silt fence may be used when installed directly behind curb. Silt fence and curlex may be moved out of the way for excavation and other activities such as final grade but **MUST** be replaced until sod or other approved stabilization devices are in place. Lots that are less than one (1) acre must have a minimum of 70% vegetation at the front and back of lot to remove erosion controls and to obtain a C/O. On commercial sites, systems must be maintained as per the approved erosion control plan submitted with the project package.
5. Poured Driveway or stabilized rock entrance: Flatwork must be poured with foundation or within three (3) working days to eliminate rock entry. If rock entry will be used, it has to be in place after plumbing rough is accepted and covered. Rock entry must be 20' wide by 12' deep by 6" thick. Rock material must be a minimum of 3" diameter. Street must be kept clean at all times. All commercial sites will maintain entrance and exit points as per the approved erosion control plan.
6. Address and Sign: All lots must have a company/builder sign located at the front of the lot facing the street. The lot address must be clearly posted and be easily seen from the street. Addresses painted on curb are not acceptable. It is highly recommended that independent and private builders include a contact phone number on their signs.

Concrete Washout Sites

1. Each builder shall install and maintain their own washout site.
2. The washout site will be surrounded completely with silt fence.
3. The rock entry will be designed so no runoff from site will occur.
4. Each site will have a builder's sign posted.

If builders in the same sub-division agree to share a washout site, EACH builder will post a builder's sign on that site. A letter will be sent to the Town of Fairview stating it is a shared site, by whom, and which builder is responsible for cleanup and maintenance.

Work Schedule

The Town of Fairview will observe the major holidays. No construction will be allowed of any kind. For a list of the holidays, request the list from the Permit Tech at Town Hall. One should be provided to you when your permit is issued. Normal working hours are 7 am – 7 pm, Monday through Saturday. No work of any kind should take place after hours or on Sunday. Violations are subject to stop work orders and/or prosecution from the Municipal Court. Your cooperation is greatly appreciated.

Erosion Control Violation Notice Boxes

Each builder in each sub-division must post a box to contain the erosion control violation notices.



Inspection Readiness Points

We have developed the following lists of standard inspection points in an effort to assist builders in assuring readiness for inspections, preventing delays, and lowering the incidence of re-inspections. These are, of course, only the most basic expectations and are not intended to supplant the code; nor shall they assure approval. The experience, expertise, and judgment of the inspector will hold sway because no two situations are ever exactly the same. These, though, are consistently expected and may be used as a helpful reference.

Plumbing Rough Inspection

An address visible from the street

The builder's sign (with phone number)

The permit package (attached to the builder's sign) containing:

- The pre-construction approval tag
- The approved site plan
- A form board survey (with an original seal and signature)

A visible sewer tap connection (if applicable)

A town cleanout at the property line

A test tee in the sewer line (above the town cleanout, not at the bottom of the hole)

A schedule 40 PVC or copper service line

All fittings and piping exposed for inspection

Proper drainage fittings

Proper fall on all drainage piping

Proper bedding for all drainage piping

A PSI test on the drainage system, (pressure test on PVC will void warranties), 60 lbs. PSI on water, caps on all but one stack, copper and PVC wrapped at beam crossings

A connection between the hot and cold water lines

A 100 PSI gauge with a 60 PSI test on the water lines

Yard PE gas line (if applicable)

- Minimum 18 inch deep
- Approved gas wrap material on pre-bent risers



Inspection Readiness Points

Plumbing Top Out

An address (visible from the street), erosion control, debris control, trash bin, portable toilet, and builders sign are always inspection points.

Gas Piping (an attic ladder is required for this inspection)

Black pipe

- Wrapped through brick
- Sized per code
- Tested to 16 PSI on 30 PSI gauge

Flexible stainless steel tubing

- Nail guards
- Terminations at equipment
- 16 PSI on 30 gauge on low side
- 60 PSI test on 100 PSI gauge on high side

Drain, Waste & Vent Piping

- Trap arms (length, fall, size and bends)
- Closet bends centered 15 ½" (minimum) to framed walls
- Built-up showers blocked and tested
- 2nd floor rough tested to above lavatory arms
- 2nd floor drains maximum horizontal bends of 135 degrees before a cleanout is required
- Vents through roof and flashed

Water

- Town pressure on hot and cold water (or 60 PSI on 100 PSI gauge)
- Insulated in garage walls, outside walls and in attic
- Water heater T & P line roughed
- Frost proof hose bibs secured to building frame



Frame and Electrical Rough Inspection

Common Discrepancies

- Over/Under bent wires in device boxes
- Shoot exterior plates to Code
- Mount device boxes to manufacturer's specifications
- Bad or missing wind bracing
- Wires not stapled properly
- Properly supported beams
- Jacuzzi electrical must be 4" above finished floor
- Missing flashing at gables
- Remodel boxes used in new construction
- Fire stop chimney chase
- Receptacles not within 24" of kitchen sink
- Switches located behind doors that are not convenient
- Tighten or replace headers
- Support roof framing members, double studs required under ridges, hips and valleys
- Missing joist hangars or hangars not fully nailed
- Draft stop dead air spaces, double walls and chases



HVAC Rough

This inspection is combined with the plumbing top out and is to be ready at the same time.

All heating/cooling duct work complete

All exhaust fans installed and ducts complete to termination

Heating/cooling unit installed

Furnace vent installed, secured and clear 1" to combustibles

Duct and vent chases and firs framed:

- When chases and/or firs are used as duct work
- When seal return/supply air from unconditioned air
- When seal vertical wires out of return

All duct work insulated from unconditioned spaces

Primary and secondary drains installed to termination points (supported for 1/8")

Fireplace installed and cleared to combustibles

- Log lighter valve a maximum of 4 ft. to gas openings in log lighter
- Wood no closer than standoffs over the fire box
- No wood exposed under fire box

Chimney installed through the roof

Draft stops installed

Chimney secured from combustibles by required distances



Plumbing and HVAC Final

- Permanent address posted
- Water meter complete
- House cleanout with cap
- Vents above the roof painted
- Sprinkler permit and sprinkler test form at kitchen counter
- All plumbing and fixtures completed
- Water closet secured rigidly to the floor
- All gas appliances connected correctly
- All attic catwalks and work platforms solid, secure and unobstructed
- Combustion air for gas appliances
- Jacuzzi tubs require an access hatch



Inspection Readiness Points

Fire Suppression

An address (visible from the street) and builders sign are always inspection points

- All sprinkler heads must have construction covers
- All pipe in open space area must be insulated
- Rise must be attached to water line
- Riser must have 200 PSI

Fire Suppression Final

- All doors must be unlocked for access into house, garage, etc.
- All sprinkler heads must have cover plates
- All cover plates must be free from paint and caulk
- Inspector test box must be unlocked and opened
- Riser gauge will be free from paint and visible
- Riser must be turned on with water in system.



Building & Electrical Final Inspection

Common Discrepancies

- Debris and construction materials in empty/adjoining lots
- Spilled concrete on street, approach and walks
- Broken or cracked walks
- Device boxes behind Formica not flush with combustibles
- Ground rod not connected or missing
- AC units over/under fused
- Garbage disposal not operable
- GFCI plug not working or wired wrong
- Smoke detector not in loop
- Stair handrails not to code
- Missing tempered glass
- GFCI for a second floor bath located on first floor
- Receptacles behind sink or range top
- Seal fireplace lintel
- Receptacle within 6' of deep sink not GFCI protected
- Paperwork missing or incomplete/outdated
- Missing sod where required
- Drainage does not match drainage survey



Meter Inspection

Common Discrepancies

- Open wire ends and J-boxes
- Missing cover plates
- Meter base too high
- Missing proper ground at service entry
- Cold water ground location at panel box
- AC condenser set where electrical outlets, hose bibs or AC disconnect are behind condenser
- Proper clearance between electric meter and gas meter
- Gas lines to units not capped



48 – Hour Re-Inspection Policy

If you are issued a red tag, you will not be re-inspected for 48 hours. When you get a red tag, call it in the following workday and it will be inspected the day after. **DO NOT CALL IT THE SAME DAY YOU FAIL, WAIT 24 HOURS TO CALL.**

If you do not follow this procedure and call the inspection in too early, it will be disregarded and no inspection will occur.

Re-Inspection Fees

A \$50 re-inspection fee will apply to the first failed inspection with increments of \$25 for each inspection of the same type thereafter.

OUTDOOR LIGHTING CONFORMANCE CERTIFICATION

(This form covers all outdoor lighting excluding street lights and parking lot lights)

☐ Residential ☐ Commercial

Fairview Address: _____

Outdoor lighting code Article 3.14 requires the following (check the following if compliant):

- ☐ - All exterior lighting fixture details have been submitted to the town for review and have been approved
-
- ☐ - Lighting glare, trespass and light pollution are not produced by the installed fixtures
- ☐ - Harsh contrasts in lighting levels between this site and adjacent properties are not present
- ☐ - All outdoor lighting fixtures are full cut-off or have a maximum output of 1000 lumens (equivalent to one highly efficient 40-watt incandescent lamp), regardless of the number of bulbs in the fixtures, with an opaque top.
- ☐ - All outdoor lighting fixtures are full cut-off or have a maximum output of 1500 lumens (equivalent to one highly efficient 60-watt incandescent lamp), regardless of the number of bulbs in the fixtures, with a semitransparent barrier and an opaque top.
- ☐ - All other applicable provisions of Article 3.14 OUTDOOR LIGHTING of the Fairview code of ordinance have been met on this site.

I, _____, do hereby certify that the exterior lighting
printed name

meets or exceeds the outdoor lighting standards of the Fairview Code of Ordinances.

Signature: _____ Date: _____

STATE OF TEXAS §

COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____,

20__, by _____

Notary Public State of Texas



PROTECTION AGAINST TERMITES

Permit Number: _____ Address: _____

Builder: _____

The residential address above meets or exceeds the requirements for protection against termites set forth in Section R320 of the International Residential Code.

Name of Protection Provider (Company): _____

Address _____

Phone _____

State License No. _____

STATE OF TEXAS

COUNTY OF COLLIN

I, _____, being duly sworn do depose and say that the information contained in the above application is true and correct to the best of my knowledge and belief.

Signature: _____ Date: _____



RELEASE FROM ELECTRIC AND GAS SERVICE

PERMIT NO: _____

ADDRESS: _____

BUILDER: _____

ELECTRIC PROVIDER: _____

GAS PROVIDER: _____

I hereby agree to release the Town of Fairview from any liability that may result from the granting of electrical and gas service to the above-referenced building project. I further agree that, if in the opinion of the electrical or gas inspector, unsafe electrical or gas conditions are found, that electrical or gas service will be terminated upon the request of the Town of Fairview to the provider of such service.

I further agree that I am responsible for the occupancy of the premises, and that if the building is occupied in any manner, including the storage of goods, the assignment of personnel to the premises, or the operation of a business or residence at the address listed above before Certificate of Occupancy is issued, the service, upon the request of the Town, will be discontinued without notice, and citations will be issued for each day the building is occupied without a Certificate of Occupancy.

State of Texas

County of Collin

I, _____, being duly sworn, do depose and say that the information contained in the above application is true and correct to the best of my knowledge and belief.

Signature of Owner or Owner's Agent

Date

Violations of move-ins without a C.O. will result in loss of any early meter sets. If you have any questions, please contact the inspector.



TOWN OF FAIRVIEW
APPLICATION FOR BUILDING PERMIT

ADDRESS _____

SUBDIVISION _____ LOT/BLOCK _____

HOMEOWNER (NAME & ADDRESS) _____

CONTRACTOR (NAME, ADDRESS, ZIP) _____

PHONE NUMBER _____ FAX NUMBER _____

**EMAIL _____ CELL NUMBER _____

PROPOSED USE: ☐ RESIDENTIAL ☐ COMMERCIAL ☐ OTHER
☐ NEW CONSTRUCTION ☐ ALTERATION ☐ REPAIR

SCOPE OF WORK: _____ VALUATION _____

CONSTRUCTION INFORMATION:	FEES:
TRASH PROVIDER _____	PLAN REVIEW _____
CONSTRUCTION TYPE _____	WATER METER _____
FOUNDATION _____	BASE FEE _____
WALL _____	SEPTIC _____
ROOF _____	FIRE SUPPRESSION _____
STORIES _____ HEIGHT _____	FENCE _____
SQUARE FOOTAGE _____	HAUL FEE _____
SEWER _____ SEPTIC _____	C/O _____
ELECTRIC PROVIDER _____	OTHER () _____
GAS PROVIDER _____	OTHER () _____
PLUMBING YES NO	PARK IMPACT _____
SUBCONTRACTOR _____	WATER IMPACT _____
ELECTRICAL YES NO	ROAD IMPACT _____
SUBCONTRACTOR _____	SEWER IMPACT _____
HVAC YES NO	TOTAL FEES _____
SUBCONTRACTOR _____	DEPOSIT _____
	TOTAL _____

****The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertain to building and zoning as passed by the Town Council of the Town of Fairview, Texas. MUST MEET CODE. SUBJECT TO FIELD INSPECTIONS, ENERGY CODE, AND ARC FAULT PROTECTION REQUIRED.**

APPLICANT SIGNATURE _____ DATE _____
TOWN APPROVED _____ PLAN REVIEW DATE _____
BUILDING OFFICIAL TITLE _____



TOWN OF FAIRVIEW
APPLICATION FOR APPROACH PERMIT
(This permit is not required unless there is more than 1 approach)

NAME OF APPLICANT _____

ADDRESS _____ PHONE _____

LOCATION OF PROPOSED DRIVEWAY APPROACH: _____

PROPOSED USE: ☐ RESIDENTIAL ☐ COMMERCIAL ☐ OTHER
☐ NEW CONSTRUCTION ☐ ALTERATION ☐ REPAIR

CONSTRUCTION INFORMATION:

Building Inspector Inspects
(# re-bar 18" center) before concrete is poured,
and culvert, if required.

Culvert shall be RCP and greater than 18" in
diameter or size for the 25 year rainfall event
(unless approved by town engineer).

Concrete approaches shall be doweled into
existing concrete streets with #5 bars on 12"
centers. An expansion joint shall be provided no
closer than 5' from the edge of the pavement. No
expansion joints are allowed in the gutter flow
line.

FEES:

BASE FEE \$ 50.00
IF CIRCLE DRIVE \$100.00

Sketch of proposed access:
show street, angle of entry, width of driveway
approach and culvert and type of drainage.

****The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertain to building and zoning as passed by the Town Council of the Town of Fairview, Texas. MUST MEET CODES. SUBJECT TO FIELD INSPECTIONS.****

APPLICANT SIGNATURE _____ DATE _____

TOWN APPROVED _____ PLAN REVIEW DATE _____

TITLE _____



The Fairview Code of Ordinances, sections 14.02.204 (c) 8, 14.02.254 (c) 8 14.02.304 (c) 8, and 14.02.354 (c) 8 limit the maximum lot coverage of all impervious surfaces to 35% in the RE-1 district, 30% in the RE-1.5 district, and 25% in the RE-2 and RE-3 districts.

Violations may result in citation and removal of structures exceeding total allowed impervious surface area. In order to comply with the ordinance, please complete the following form and have it notarized.

Address _____

House Pad	_____	sq ft.
Driveway	_____	sq ft.
Sidewalk	_____	sq ft.
Swimming Pool	_____	sq ft.
Swimming Pool Deck	_____	sq ft.
All current accessory buildings	_____	sq ft.
Other impervious surface	_____	sq ft.
Proposed new use (s)	_____	
_____	_____	sq ft.
_____	_____	sq ft.
_____	_____	sq ft.
Total square footage	_____	
Total Impervious Surface (sq ft)	_____	(a)
Lot size (sq ft)	_____	(b)
Impervious Surface to Lot Ratio	_____	

I hereby attest under penalty of law, that the above information is true and correct:

Signature of Surveyor, Architect, or Engineer	Print Name	Date
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Applicant Signature	Print Name	Date
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State of Texas

County of _____

This instrument was acknowledged before me on _____
by _____.

Signature of Notary: _____
Printed Name: _____
My commission expires: _____

TOWN OF FAIRVIEW
PERMIT # _____

Subcontractor's Validation Sheet for Permit Issuance

Project:		
Address:		
Lot:	Block:	Addition:

General Contractor:	
Address:	
Contact Person:	
Phone Number:	Email:

Print Electrical Contractor Company Name:	
Texas State License Number:	Expiration Date:
Printed Name of Authorized Signer:	
Signature of Authorized Signer:	
Master License Number:	Expiration Date:
Registered with Town of Fairview:	Expiration Date:

Print Plumbing Contractor Company Name:	
Texas State License Number:	Expiration Date:
Printed Name of Authorized Signer:	
Signature of Authorized Signer:	
Master License Number:	Expiration Date:
Registered with Town of Fairview:	Expiration Date:

Print Mechanical Contractor Company Name:	
Texas State License Number:	Expiration Date:
Printed Name of Authorized Signer:	
Signature of Authorized Signer:	
Registered with Town of Fairview:	Expiration Date:

Print Fire Suppression Contractor Company Name:	
Texas State License Number:	Expiration Date:
Printed Name of Authorized Signer:	
Signature of Authorized Signer:	
Registered with Town of Fairview:	Expiration Date:

Print Irrigation Contractor Company Name:	
Texas State License Number:	Expiration Date:
Printed Name of Authorized Signer:	
Signature of Authorized Signer:	
Registered with Town of Fairview:	Expiration Date:



Contractor Registration Application

Please Print Clearly

Contractor Type:

☐ General Contractor ☐ Plumbing ☐ Swimming Pool
☐ Mechanical ☐ Backflow ☐ Fence
☐ Electrical ☐ Irrigation ☐ Sign

\$50 registration - \$25 renewal for Mechanical, Electrical and Irrigation, and General Contractor

Company Name _____

Address _____

City/State/Zip _____

Phone _____ Fax _____ Email _____

State License # _____ Expiration Date _____

Master Responsible for Supervision _____

Master License # _____ Expiration Date _____

Personnel authorized to obtain a permit under this company name

I understand and agree that the above named Master Electrician or Plumber shall be responsible for continuous supervision of all installation of all installations and repairs performed in the Town of Fairview under the above named contractor and should such Master Licensee no longer be employed, no further work shall be performed until registration has been provided to the Building Inspections Department naming a new Master License holder.

I will request all necessary inspections by the Town of Fairview to assure compliance with all city regulations applicable for the proposed work.

Contractor's Signature _____ Date _____

Master Signature _____ Date _____