

## **RESERVATION OF PICNIC PAVILIONS**

Picnic pavilions may be reserved for private use by any Fairview resident.

Non-residents may not make reservations; however, this is a public park, so any person may use the facility on a first-come first-served basis if no reservation is made.

Reservation is for exclusive use of the picnic pavilion only, and does not include the playground or any other area of the park.

Reservations shall be made only upon completion of a reservation form, confirmation of residency (through a driver license or utility bill), and payment of a refundable deposit.

Reservations are for a four-hour time period.

A deposit of \$50.00 shall be required, which shall be paid a minimum of ten days prior to the date for which the reservation is requested.

Reservations are made on a first-come, first-served basis. No individual or group may reserve the same facility more than twice in a single month.

Reservations shall not be made more than six months in advance of the date for which a reservation is requested.

Users are responsible for the use and care of the park facility reserved. Tables, benches, trash cans, etc. may not be moved. No facility or portion thereof may be defaced in any way. Users shall not pin or nail any sign or banner on any part of the pavilion or the furnishings therein, or in any way make holes in or write on any surface. No fires shall be permitted. Failure to follow all rules shall result in loss of the deposit.

Park facilities must be left in a clean condition. Trash must be placed in provided trash can(s). If cans provided on-site are unable to contain all trash, user shall remove or cause to be removed from the site all excess trash or garbage. Failure to follow all rules shall result in loss of the deposit.

Users may not park or drive in the park, unless by express written permission from the town manager or his/her designee.

Users must comply with all park use regulations and Town of Fairview ordinances.

## RESERVATION OF PICNIC PAVILIONS

\_\_\_\_\_  
Date requested

\_\_\_\_\_  
Park requested

\_\_\_\_\_  
Hours requested

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

I have read the above guidelines regarding reservation and use of a Town of Fairview park facility, and agree to abide by all requirements thereof, as well as with all town park use regulations and ordinances. I understand that I am responsible for the acts of my guests and that failure to follow all guidelines shall result in the forfeiture of my deposit, and that if any damages should be in excess of the amount of that deposit, I am liable for payment of the costs of said damages plus an administrative fee of \$100.00.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date