



372 Town Place • Fairview, TX 75069 • Town Hall 972-562-0522

Town of Fairview Building and Facility Restrictions

Updated May 28, 2020

The Town of Fairview Town Council has approved a local declaration of emergency due to the public health emergency created by the spread of COVID-19. **This declaration is effective until such time as the declaration is rescinded by the Town Council.**

In accordance with Federal and State guidance and in accordance with the Town's disaster declaration, below are the Town's closures and changes in operations.

As of Monday, March 23rd, the following facilities are closed or will have restricted access to the public.

Municipal Court: To keep our community safe, the Court and Court Counter will reset all scheduled hearings for March and April to May. Notification will be sent out via mail and text message to all of those who are affected. If you have any questions, please contact the Fairview Municipal Court at 972-886-4240 during regular business hours or visit FairviewTexas.org/Departments/Municipal-Court.

Town Hall: Town Hall is closed to the public; however, staff is available by phone or email. If you need to contact Town staff for services please refer to the Town website for department contact information, or if you have questions call 972-562-0522.

Board, Council and Commission Meetings: At this time all Town board and commission meetings have been canceled other than Town Council and Planning and Zoning meetings. Those meetings will be held as determined necessary by the Mayor. Any public Board, Council or Commission meetings that the Town may conduct will be held virtually and access to the public will be provided. Instructions on how to participate in meetings will be posted on the agenda for that meeting.

Police: If you need to file a police report or retrieve a police report you may call the police department directly at 972-886-4211 between 8:30 a.m. and 4:30 p.m. weekdays. If you need a police officer to respond to your location in a non-emergency situation, please call the non-emergency dispatch number at 972-547-5350 and the Collin County Sheriff's Office will dispatch the call to a Fairview Officer. If you have a police emergency, dial 911.

Permitting and Development Submittals: Our Permitting Desk is closed to the public. Operations will continue but contact with the public will be limited to phone, email, and curbside pickup (8:30 a.m. - 4:00 p.m. M-F). Call 972-886-4209 or email Permits@FairviewTexas.org.

Parks and Trails: Town of Fairview parks and trails are open, but we recommend that you consider social distancing and keep at least six feet between you and others, when possible.

Playground, basketball and rental facilities: **All playgrounds, basketball courts and pavilions will open on Monday, June 1, 2020. It is recommended to continue social distancing when possible.**

Town facilities normally available for rental including the Community Room at Fire Station 2 and Town Hall will remain closed until the disaster declaration is rescinded.

Inspections: The permit holder/homeowner will be emailed a letter giving them two options to extend any issued permits for 6 months, or to take pictures for hot water heaters or mechanical permits only. Electrical permits/plumbing emergency permits/will have to be inspected per the building official discretion. For this, the contractor will still call the inspection line at 972-886-4250 before 4:00 p.m. each business day.

All new construction will still be inspected; however, the superintendent will not be authorized to walk with the inspector at the time of inspection. For this, the contractor will still call the inspection line at 972-886-4250 before 4:00 p.m. each business day. Results will be emailed that afternoon.

Utility Billing: Our Utility Billing is closed to the public. You can pay in person at our drop box located on the south side of Town Hall, over the phone at 972-886-4242 or online at FairviewTexas.org/Departments/Water-Trash.

Town Secretary's Office: The Town Secretary's office is closed to the public. Open records requests can be made online FairviewTexas.org/Departments/Town-Secretary. For information please call 972-886-4234.

Public Works: Public Works is closed to the public. For more information go to FairviewTexas.org/Departments/Public-Works.

You are being asked to do this because social distancing helps to slow the spread of COVID-19 and can help to prevent overwhelming of medical facilities. Even if you do not fall into a high-risk category, consider that many others do. We all play a part in public health.