



## Photo/Video Inspection Certification

I hereby swear and affirm that the photos and/or videos which I have submitted for review in conjunction with the Permit listed below is a true and accurate documentation of the work performed.

I acknowledge that by submitting inaccurate or incorrect information, photos or videos, I am falsifying official government documents of the Town of Fairview and may be prosecuted to the fullest extent of the law, which may include fines and citations from the Town of Fairview and further action from the State of Texas. I also understand that the Town of Fairview may not accept these photos and/or videos as sufficient and may require an onsite visit or more photo/video documentation.

\*This must be signed and on file prior to scheduling this inspection.

PERMIT NUMBER: \_\_\_\_\_ DATE: \_\_ \_\_ \_\_ \_\_

ADDRESS OF WORK PREFORMED: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_

NAME OF COMPANY: \_\_\_\_\_

PRINT NAME OF (CONTRACTOR/RMP): \_\_\_\_\_

LICENSE NUMBER OF (CONTRACTOR/ RMP): \_\_\_\_\_

SIGNATURE OF (CONTRACTOR/ RMP): \_\_\_\_\_

## **INSTRUCTIONS FOR PHOTO/VIDEO UPLOADS**

ALL INSPECTION REQUESTS MUST BE SUBMITTED TO

[inspections@fairviewtexas.org](mailto:inspections@fairviewtexas.org)

Please upload all photos to the permit prior to scheduling the inspection.

### **How to submit PHOTO/VIDEO for inspection:**

- Record the photos/video, please review them for focus and content. Make sure the address of project is in a photo.
- Upload the photos/video to the correct permit.
- Please name each file you upload to identify the type of document, such as, photo, video, or type of letter. Example: Photo 1, Photo 2, Engineer, PhotoCert, Underslab
- Take high quality color photos or video so that proper determination can be made by the inspector. **DO NOT SUBMIT PHOTOCOPIES OF PHOTOS**
- If the inspection requires a measurement, a picture of the distance verified by tape measure must be included. If the inspection requires a check of proper slope, a picture with a level showing proper slope must be included. Include the address in the photo.
- For inspections that require systems to be tested, the installation work may be inspected with photos or video. Video is preferred.

### **SUBMISSION REVIEW:**

Photos will be reviewed during business hours. The approval or correction will be sent via email. The inspector may call you to discuss the photos or video, request additional information or to schedule an on-site or live video inspection, if needed.