



RESIDENTIAL TREE REMOVAL PACKET

Town of Fairview

372 Town Place

Fairview Texas 75069

Phone: 972.886.4209

Fax: 972.548.0268

Inspection Line: 972.886.4250

inspections@fairviewtexas.org

permits@fairviewtexas.org



Tree Removal Permit Requirements

This application is for the Town of Fairview Tree Removal Permit.

According to the Town of Fairview ordinance Section 3.15.041, no person, directly or indirectly, shall cut down, destroy, remove, move or effectively destroy through damaging any protected tree situated on property regulated by this article without first obtaining a tree removal permit, unless otherwise specified in this article. (1998 Code, sec. 96.04)

Town Requirements:

- Application for Tree Removal
- Site Plan indication where the tree removal will occur (2 copies)
- Preliminary Plat showing the exact location, size (trunk diameter and height), and a common name of all trees to be removed
- Fees for this application are as follows:
 - \$75.00 Plan review
 - \$100.00 Application Fee
- Please submit to the following:
 - Fairview Building Inspections
372 Town Place
Fairview, Texas 75069
 - permits@fairviewtexas.org
 - 972-886-4209

****Any questions regarding this application, please contact Simone Doss at 972-886-4209 by phone or by email at permits@fairviewtexas.org. The turnaround time is estimate 7-10 business days, following application. ****



TOWN OF FAIRVIEW
APPLICATION FOR TREE REMOVAL

ADDRESS _____

SUBDIVISION _____ LOT/BLOCK _____

HOMEOWNER (NAME & ADDRESS) _____

CONTRACTOR (NAME, ADDRESS, ZIP) _____

PHONE NUMBER _____ FAX NUMBER _____

**EMAIL _____ CELL NUMBER _____

PROPOSED USE: ☐ RESIDENTIAL TREE REMOVAL

TREE REMOVAL REASONS: _____

TREE REMOVAL INFORMATION	FEES:
<div style="border: 1px solid black; height: 200px; margin-bottom: 10px;"></div> <p>PLEASE GIVE THE EXACT LOCATION, SIZE (TRUNK DIAMETER AND HEIGHT), AND THE COMMON NAME OF ALL TREES BEING REMOVED:</p>	<div style="border: 1px solid black; height: 200px; margin-bottom: 10px;"></div> <p style="text-align: center;">PLAN REVIEW</p>
<p>SITE PLAN ATTACHED: <input type="checkbox"/> YES <input type="checkbox"/> NO <i>Please show the location of all trees being removed on your site plan</i></p>	<p style="text-align: right;">BASE FEE _____</p> <p style="text-align: right;">TOTAL FEES _____</p> <p style="text-align: right;">TOTAL _____</p>

****The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertain to building and zoning as passed by the Town Council of the Town of Fairview, Texas. MUST MEET CODE. SUBJECT TO FIELD INSPECTIONS.**

APPLICANT SIGNATURE _____

DATE _____

TOWN ENGINEER APPROVED _____

DATE _____

PICKUP SIGNATURE _____

DATE _____



Contractor Registration Application
(Select Only One Type Per Application)

Contractor Type:

☐ General Contractor

If renewal check here: ☐

☐ Swimming Pool

Cost for these contractors:

☐ Fence

\$50.00 New

☐ Irrigation

\$25.00 Renewal

☐ Sign

Contractor Type:

☐ Plumbing

☐ Fire Alarm

There is no charge for these contractor types

☐ Fire Sprinkler (Suppression)

Expiration based on License/Certificate expiration date

☐ Mechanical

If renewal check here: ☐

☐ Backflow/Septic

☐ Electrical

Company Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ **Email:** _____ **@** _____

Master/CEO Responsible for Supervision: _____

License/Certificate # _____ **Expiration Date:** _____

Driver's License # _____ **Expiration Date:** _____

I understand and agree that the above named shall be responsible for continuous supervision of all installation of all installations and repairs performed in the Town of Fairview under the above-named contractor and should such Master Licensee no longer be employed, no further work shall be performed until registration has been provided to the Building Inspections Department naming a new Master License holder. I will request all necessary inspections by the Town of Fairview to ensure compliance with all city regulations applicable for the proposed work.

Contractor's Signature: _____ **Date:** _____

*******Include a copy of your driver's license, master's license and/or certificate AND liability COI with the Town of Fairview identified as the Insured for processing**

******* Email information to: permits@fairviewtexas.org**

Information not received thru permits@fairviewtexas.org will not be processed.



Inspection Request

Inspection hours are from 8:00am-4:00 pm Monday – Friday. To request your inspection please call the Inspection Request line at 972-886-4250 or at inspections@fairviewtexas.org before 4:00 PM to receive your inspection the next business day. If you call in your inspection on Saturday or Sunday you will not receive your inspection until Tuesday.

Please provide:

1. Your name
2. The address where work is to be inspected. Suite Numbers. Lock Box code and instructions to the inspector if needed for entry. Example: "Access hatch is in electrical room on north side of building" or "Homeowner will meet you between 11am and 1pm"
3. Call back telephone number/ onsite contact if required.
4. Permit number
5. Type of inspection
6. Time you are requesting the inspection to take place.
7. If you are requesting an RVI inspection, please have all photos uploaded to your permit prior to calling for RVI inspection.

Please note: When calling for inspections, the inspection will be scheduled for the next business day. If you need same day inspection, we must receive it by 8:00am or it will be assigned the next business day.

Emergency Inspections may be called in at anytime and will incur a \$75.00 inspection fee and must be paid prior to inspection. Emergency inspections on weekends will incur a \$150 inspection fee and you must call 469.628.4913. Please leave detailed voice mail and return contact number.