



Memorandum

April 20, 2018

TO: Town Manager, Mayor & Town Council

FROM: Steven Ventura, Chief Financial Officer
Brenda Bowman, Accounting Manager
Adam Wilbourn, Assistant to Town Manager

SUBJECT: Quarterly Investment Report – March 31, 2018

BACKGROUND: It is the objective of the Town of Fairview to invest public funds in a manner which will provide maximum security and the best commensurate yield while meeting the daily cash flow demands of the Town and conforming to all federal, state and local statutes, rules, and regulations governing the investment of public funds. In January 2017, the Town adopted an updated investment policy which serves to satisfy the statutory requirements of defining and adopting a formal investment policy. The investment policy states, "Not less than quarterly, the Chief Financial Officer shall submit to the Town Manager, Mayor and Town Council a written report of the Town's investment transactions within ninety (90) days of the preceding reporting period."

STATUS OF ISSUE: The current depository bank for the Town of Fairview is American National Bank. The current agreement with American National specifies the Town to maintain a compensating balance in lieu of paying transactional fees, which can be significant. We will evaluate all available alternatives under the Town's investment policy to increase our rate of return. It is probable the Town may move some additional funds to the investment pools in order to maximize our rate of return. All funds on deposit with American National Bank, TexPool, and Lone Star are fully secured and safeguarded.

BUDGET: N/A

RECOMMENDATION: No action is necessary

INVESTMENT PORTFOLIO SUMMARY



**For the Quarter Ended
March 31, 2018**



**Town of Fairview
Investment Officers' Certification**

**For the Quarter Ended
March 31, 2018**

The Town of Fairview (the "Town") has prepared this report in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Town's investment officers and includes the disclosures required in the PFIA.

ω The investment portfolio complied with the PFIA and the Town's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Town and were made in full compliance with the PFIA and the approved Investment Policy.

Officer Names and Titles:

A handwritten signature in black ink, appearing to read "Adam Wilbourn".

Name: Adam Wilbourn

Title: Assistant to the Town Manager

A handwritten signature in black ink, appearing to read "Brenda Bowman".

Name: Brenda Bowman

Title: Accounting Manager

**TOWN OF FAIRVIEW
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED MARCH 31, 2018**

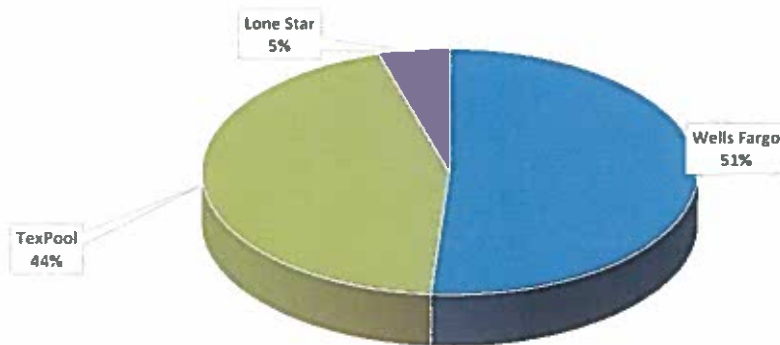
Account	Balance as of 12/31/2017	Deposits	Withdrawals	Interest Earned	Ending Balance as of 3/31/2018
CASH:					
Wells Fargo - Operating	\$ 7,471,653	\$ 4,420,679	\$ 11,780,210	\$ 988	\$ 112,122
American National - General Operating	-	7,190,585	3,015,043	7,225	4,182,767
American National - Reserve Account	-	2,500,000	-	-	2,500,000
American National - Emp Benefit Trust	85,457	152,778	159,171	-	79,063
TOTAL CASH ACCOUNTS	\$ 11,914,652	\$ 14,264,042	\$ 14,954,425	\$ 8,213	\$ 6,873,952

Account	Balance as of 12/31/2017	Deposits	Withdrawals	Interest Earned	Ending Balance as of 3/31/2018
INVESTMENTS:					
TexPool - General Fund	\$ 604,024	\$ -	\$ -	\$ 2,068	\$ 606,092
TexPool - Water System	543,903	-	-	1,863	545,766
TexPool - Interest & Sinking	1,025,251	1,174,732	1,725,969	3,522	477,536
TexPool - CDC	872,687	211,756	92,000	3,229	995,671
TexPool - EDC	833,419	211,756	141,000	3,017	907,192
TexPool - 2016 CO	2,648,556	-	-	9,071	2,657,627
TexPool - Pooled Investment	5,016,394	1,400,000	-	20,854	6,437,248
TexPool - Street Fund	-	299,254	-	694	299,948
Lone Star - General Fund	681,272	-	-	2,677	683,949
TOTAL INVESTMENT ACCOUNTS	\$ 6,360,366	\$ 3,297,497	\$ 1,958,969	\$ 46,995	\$ 13,611,028
	\$ 18,275,019				

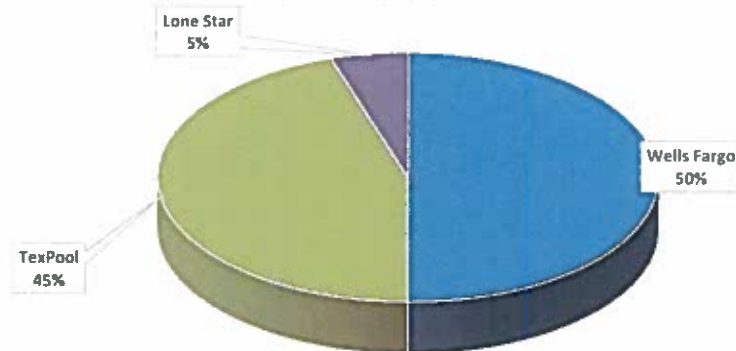
TOTAL CASH & INVESTMENTS AS OF 12-31-17

\$ 20,484,980.46

BALANCE AS OF 12/31/2017



ENDING BALANCE AS OF 3/31/2018



**Town of Fairview
Detail of Security Holding
December 31, 2017**

Security Description	Coupon	Maturity Date	Settlement Date	Par Value	Purchased Value	Adjusted Book Value	Market Price	Market Value	Life (mo)	Yield
Wells Fargo - Operating	0.05%	4/1/2018	3/31/2018	\$ 112,121.61	\$ 112,121.61	\$ 112,121.61	100.00	\$ 112,121.61	1.00	0.0003%
American National Bank - General Operating	0.75%	4/1/2018	3/31/2018	4,182,767.33	4,182,767.33	4,182,767.33	100.00	4,182,767.33	1.00	0.1531%
American National Bank - Reserve Acct	0.00%	4/1/2018	3/31/2018	2,500,000.00	2,500,000.00	2,500,000.00	100.00	2,500,000.00	1.00	0.0000%
American Natl. - FV Twn Emp Benefit Trust	0.00%	4/1/2018	3/31/2018	79,063.33	79,063.33	79,063.33	100.00	79,063.33	1.00	0.0000%
TexPool - General Fund	1.34%	4/1/2018	3/31/2018	606,091.59	606,091.59	606,091.59	100.00	606,091.59	1.00	0.0398%
TexPool - Water System	1.34%	4/1/2018	3/31/2018	545,765.77	545,765.77	545,765.77	100.00	545,765.77	1.00	0.0358%
TexPool - Interest & Sinking	1.34%	4/1/2018	3/31/2018	477,535.77	477,535.77	477,535.77	100.00	477,535.77	1.00	0.0313%
TexPool - CDC	1.34%	4/1/2018	3/31/2018	995,670.97	995,670.97	995,670.97	100.00	995,670.97	1.00	0.0653%
TexPool - EDC	1.34%	4/1/2018	3/31/2018	907,192.49	907,192.49	907,192.49	100.00	907,192.49	1.00	0.0595%
TexPool - CO 2016	1.34%	4/1/2018	3/31/2018	2,657,627.07	2,657,627.07	2,657,627.07	100.00	2,657,627.07	1.00	0.1743%
TexPool - Pooled Investment	1.57%	4/1/2018	3/31/2018	6,437,247.64	6,437,247.64	6,437,247.64	100.00	6,437,247.64	1.00	0.4948%
TexPool - Street Fund	1.34%	4/1/2018	3/31/2018	299,947.89	299,947.89	299,947.89	100.00	299,947.89	1.00	0.0197%
Lone Star - General Fund	1.69%	4/1/2018	3/31/2018	683,949.00	683,949.00	683,949.00	100.00	683,949.00	1.00	0.0564%
TOTAL				<u>\$ 20,484,980.46</u>	<u>\$ 20,484,980.46</u>	<u>\$ 20,484,980.46</u>		<u>\$ 20,484,980.46</u>	<u>1.00</u>	<u>1.1304%</u>

(1) (2)

(1) Weighted average life - For purposes of calculating weighted average life bank, pool, and money market investments are assumed to mature the next business day.

(2) Weighted average yield to maturity - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield is for this month only.

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**TOWN OF FAIRVIEW
GENERAL FUND
INVESTMENT PORTFOLIO
FOR THE QUARTER ENDED MARCH 31, 2018**

<u>Account</u>	<u>Balance as of 12/31/2017</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Interest Earned</u>	<u>Ending Balance as of 3/31/2018</u>
INVESTMENTS:					
TexPool - General Fund	\$ 604,023.59	\$ -	\$ -	\$ 2,068.00	\$ 606,091.59
Lone Star - General Fund	681,271.83	-	-	2,677.17	683,949.00
TOTAL INVESTMENT ACCOUNTS	<u>\$ 1,285,295.42</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,745.17</u>	<u>\$ 1,290,040.59</u>
TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2018					<u>\$ 1,290,040.59</u>

**TOWN OF FAIRVIEW
DEBT SERVICE FUND
INVESTMENT PORTFOLIO
FOR THE QUARTER ENDED MARCH 31, 2018**

<u>Account</u>	<u>Balance as of 12/31/2017</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Interest Earned</u>	<u>Ending Balance as of 3/31/2018</u>
INVESTMENTS:					
TexPool - Interest & Sinking	\$ 1,025,251.11	\$ 1,174,731.69	\$ 1,725,968.63	\$ 3,521.60	\$ 477,535.77
TOTAL INVESTMENT ACCOUNTS	<u>\$ 1,025,251.11</u>	<u>\$ 1,174,731.69</u>	<u>\$ 1,725,968.63</u>	<u>\$ 3,521.60</u>	<u>\$ 477,535.77</u>
TOTAL DEBT SERVICE FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2018					<u>\$ 477,535.77</u>

**TOWN OF FAIRVIEW
WATER FUND
INVESTMENT PORTFOLIO
FOR THE QUARTER ENDED MARCH 31, 2018**

<u>Account</u>	<u>Balance as of 12/31/2017</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Interest Earned</u>	<u>Ending Balance as of 3/31/2018</u>
INVESTMENTS:					
TexPool - Water System	\$ 543,902.92	\$ -	\$ -	\$ 1,862.85	\$ 545,765.77
TOTAL INVESTMENT ACCOUNTS	<u>\$ 543,902.92</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,862.85</u>	<u>\$ 545,765.77</u>
TOTAL WATER FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2018					<u>\$ 545,765.77</u>

**TOWN OF FAIRVIEW
 CAPITAL PROJECT FUND
 INVESTMENT PORTFOLIO
 FOR THE QUARTER ENDED MARCH 31, 2018**

<u>Account</u>	<u>Balance as of 12/31/2017</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Interest Earned</u>	<u>Ending Balance as of 3/31/2018</u>
INVESTMENTS:					
TexPool - 2016 CO	\$ 2,648,555.60	\$ -	\$ -	\$ 9,071.47	\$ 2,657,627.07
TOTAL INVESTMENT ACCOUNTS	<u>\$ 2,648,555.60</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,071.47</u>	<u>\$ 2,657,627.07</u>
TOTAL CAPITAL PROJECT FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2018					<u>\$ 2,657,627.07</u>

**TOWN OF FAIRVIEW
 CDC FUND
 INVESTMENT PORTFOLIO
 FOR THE QUARTER ENDED MARCH 31, 2018**

<u>Account</u>	<u>Balance as of 12/31/2017</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Interest Earned</u>	<u>Ending Balance as of 3/31/2018</u>
INVESTMENTS:					
TexPool - CDC	\$ 872,686.87	\$ 211,755.56	\$ 92,000.00	\$ 3,228.54	\$ 995,670.97
TOTAL INVESTMENT ACCOUNTS	<u>\$ 872,686.87</u>	<u>\$ 211,755.56</u>	<u>\$ 92,000.00</u>	<u>\$ 3,228.54</u>	<u>\$ 995,670.97</u>
TOTAL CDC FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2018					<u>\$ 995,670.97</u>

**TOWN OF FAIRVIEW
EDC FUND
INVESTMENT PORTFOLIO
FOR THE QUARTER ENDED MARCH 31, 2018**

<u>Account</u>	<u>Balance as of 12/31/2017</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Interest Earned</u>	<u>Ending Balance as of 3/31/2018</u>
INVESTMENTS:					
TexPool - EDC	\$ 833,419.21	\$ 211,755.86	\$ 141,000.00	\$ 3,017.42	\$ 907,192.49
TOTAL INVESTMENT ACCOUNTS	<u>\$ 833,419.21</u>	<u>\$ 211,755.86</u>	<u>\$ 141,000.00</u>	<u>\$ 3,017.42</u>	<u>\$ 907,192.49</u>
TOTAL EDC FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2018					<u>\$ 907,192.49</u>

**TOWN OF FAIRVIEW
 POOLED
 INVESTMENT PORTFOLIO
 FOR THE QUARTER ENDED MARCH 31, 2018**

<u>Account</u>	<u>Balance as of 12/31/2017</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Interest Earned</u>	<u>Ending Balance as of 3/31/2018</u>
INVESTMENTS:					
TexPool - Pooled Investment	\$ 5,016,394.00	\$ 1,400,000.00	\$ -	\$ 20,853.64	\$ 6,437,247.64
TOTAL INVESTMENT ACCOUNTS	<u>\$ 5,016,394.00</u>	<u>\$ 1,400,000.00</u>	<u>\$ -</u>	<u>\$ 20,853.64</u>	<u>\$ 6,437,247.64</u>
TOTAL POOLED INVESTMENT PORTFOLIO AS OF MARCH 31, 2018					<u>\$ 6,437,247.64</u>