



CHANGE TO ACCOUNT NAME OR RESPONSIBLE PARTY ON THE UTILITY ACCOUNT:

IF CHANGE IS DUE TO DEATH:

Please provide a death certificate (with named survivor) or court papers to show that the ownership of the utility deposit has changed.

IF CHANGE IS DUE TO DIVORCE:

The Town of Fairview is prohibited from altering or removing a name from an account until the matter is settled or a decision is reached by the court regarding Property and Utility account possession. Once your matter is either finalized, dismissed or the Court provides further direction concerning the utility account the Town can complete your request.

IF CHANGE IS TO AN ADDITIONAL RESPONSIBLE PARTY:

If submitting a request to add a responsible party to the account: The owner of the account gives written permission to add the named person to his/her account. Identification of both parties is verified by photo identification. Please submit photo identification with your account change request for both account owner and requested party addition.

Change from: _____

Change to: _____

Current Mailing Address: _____

Email: _____

Phone: _____

Driver's License number (both parties): _____

Utility Account Number: _____

Signature of account owner: _____

Signature of additional responsible party: _____